

Government of West Bengal
Directorate of Technical Education & Training
Bikash Bhavan, 10th Floor, Salt Lake City
Kolkata – 700091

Memo No.2403-TET

Date 01.11.2011

General guidelines to the Govt. aided S.T.V.T. Centres

1. Release of the sanctioned grant

The West Bengal State Council of Technical Education(WBSCTE), 110 S.N. Banerjee Road, Karigari Bhavan, 2nd Floor, Kolkata 700013 will release the sanctioned grant as per the following:

- (i) Sanctioned recurring grant shall be released cent percent, and immediately, on issuance of the G.O.
- (ii) 75% of the sanctioned non-recurring grant shall be released with immediate effect after the issuance of sanctioning order by the Govt.
- (iii) Rest 25% of the sanctioned non-recurring grant shall be released after satisfactory submission of original bills on expenditure incurred by the STVT centre to purchase equipment/instrument to the WBSCTE within 1 month of getting 75% non-recurring grant.

2. Pattern of Recurring expenditure

- (i) Existing pattern of recurring grant is given below:

Category	Sub-category	Number of trade(s)					
		1	2	3	4	5	6
(i) HONORARIUM	Post/Designation						
	Co-ordinator	2000/-	3000/-	3000/-	3000/-	3000/-	3000/-
	Instructor	3000/-	6000/-	9000/-	12000/-	15000/-	18000/-
	Office assistant	1500/-	2000/-	2000/-	2000/-	2000/-	2000/-
	Helper	700/-	1400/-	2100/-	2800/-	3500/-	4200/-
	Total (per month)	7200	12400	16100	19800	23500	27200
	Total (for six months)	43200	74400	96600	118800	141000	163200
(ii) TRAINING MATERIAL	(For six months)	6000/-	12000/-	18000/-	24000/-	30000/-	36000/-
(iii) CONTINGENCY	(For six months)	10000/-	12000/-	13500/-	15000/-	15000/-	15000/-
Total recurring grant [(i)+(ii)+(iii)] for six months		59200	98400	128100	157800	186000	214200

- (ii) The nature of the posts is purely temporary and the staff engaged by the centre automatically get terminated after completion of the course(s) of 06 months duration (each).
- (iii) Qualification of the instructor should be appropriate with the norms of the WBSCTE

3. Introduction & continuation of the programme

- (i) **Approval** for academic programmes will be given by WBSCTE automatically for the duration that a centre has got financial assistance from the Govt.
- (ii) **Trainee:** (a) **Entry qualification** - Madhyamik/equivalent pass out
(b) **Age** - below 40 years
- (iii) The **batch size** of a trade under the STVT programme would be 20. However, the batch size can be increased to 30 if infrastructure permits.
- (iii) **Academic calendar** should strictly be followed as mentioned in the following table from the forthcoming January-June session

Session	Registration	Commencement of class	Dt of exam	Result out & Certification
Jan-June	December of the previous year	1 st day of the session. If holiday then next working day	3 rd & 4 th week of June	Within July 31 st
July-Dec	June of the year	1 st day of the session. If holiday then next working day	3 rd & 4 th week of December	Within December 31 st

- (iv) **Fees structure per student** under Govt.-aided STVT centre would be effective from the upcoming session, i.e., January-June 2012, as mentioned in the following table:

Parameters	Recommended Fees for 6 months
Registration fee	Rs 50/-
Tuition fee	Nil
Exam fee	Rs 100/-
Development charge	Rs 20/- per month (exempted for SC/ST students)
Total	Rs 270/-

